

## Perth Catholic Youth Ministry Position Available

### Multimedia & Youth Ministry Worker

Fulltime ongoing (or optional two part-time roles)

The Catholic Youth Ministry Perth (CYM Perth) office is seeking a fulltime Multimedia and Youth Ministry Worker to join the Youth Ministry team. Alternatively applicants can also apply for a shared part-time role.

The successful applicant would be required to:

- Maintain and manage multiple websites for CYM Perth.
- Manage the online mailing list, e-newsletter and social media utilised by CYM Perth
- Set up and run the multimedia equipment at youth events.
- Prepare graphic designs and various promotional material for Catholic Youth events.
- Assist in youth ministry roles
- Collaborate, create and edit youth ministry videos
- Complete other basic office tasks as required.
- Undergo screening in accordance with the West Australian Working With Children Check.

Technical skills and experience required:

- Good website front end design skills along with basic HTML and CSS experience.
- Photoshop, Illustrator, Adobe Premiere Pro, Adobe Creative Suite and InDesign.
- Content Management Systems (WordPress, Learn Dash)
- Graphic Design
- Digital newsletter management (Mail Chimp)
- Social Media Management

Desirable skills

- Youth ministry experience and managing volunteers
- Video filming and editing experience.
- Event technology management (eg ProPresenter, livestreaming)
- Photography
- Podcasting
- Content writing

The successful application must show the ability to work on projects independently, deliver on time and have solid communication and writing skills. A folio of work would be required if successful for an interview.

### Salary and Conditions

A remuneration package will be negotiated according to qualifications and experience. Employment start date 14<sup>th</sup> December 2020 or negotiable for 2021 start.

Submit your CV with a cover letter and 3 referees including a Parish Priest to:

Anita Parker,

Director of Catholic Youth Ministry Perth

Phone: (08) 9422 7912 or Email: [anita.parker@perthcatholic.org.au](mailto:anita.parker@perthcatholic.org.au)

**Applications close Thursday 12 November, 2020.**