



ARCHIVES OF THE CATHOLIC ARCHDIOCESE OF PERTH

Application to Publish or Quote from the Archives Collection

You are required to submit this form before publishing or quoting from materials from the Archives, regardless of copyright status. All quotes regardless of size need to be acknowledged with the words: *By permission of the Archives of the Catholic Archdiocese of Perth*

Please complete all sections and sign the Declaration (over page).

1 Full name and contact details of applicant

Surname			
First name			
Address	Work Phone		
	Mobile		
	Email		
Organisation			

2. Application to publish or quote

I am creating the following project:

- Exhibit or display Publication (printed matter) Broadcast (radio, television, film)
 Multi media (CD_ROM, DVD, video) Website (internet, intranet) Other

Please provide the title or description of the project: For publications please include the title and publisher; for exhibitions or displays please include the name and location of the gallery, museum or public space; for broadcasts – the details of the broadcast; for websites – the URL.

--

3. I request permission to use the following:

- Textual records
 Photograph
 Map or plan
 Film, video, sound recording

4. List of material: (Archivist to complete)

Reference code (collection/series/item)	Title/description	Date

Note: Permission requests are for one time use only. If you wish to re-issue, re-broadcast or re-publish, please submit another request form.

5. Declaration

If permission is granted, I understand and agree to abide by the following conditions:

1. Compliance with the requirements of the *Copyright Act 1968* is my responsibility and the Archives of the Catholic Archdiocese of Perth is not liable if I fail to comply. I accept responsibility for obtaining the consent of the copyright owner if necessary.
2. I will include in the publication acknowledgement of the source of the items described on this application as *Archives of the Catholic Archdiocese of Perth*

Name (PRINT): _____

Signature: _____ Date: _____

6. Approval

Recommendation			
Authorised Officer		Date	
Notification to applicant			

Note: Please send the Archives a copy of the final document when completed or published.